**Youth Leadership**Session Eight

**Month Day, Year**

### **President**

Jane Doe

## **Vice President**

Jane Doe

### **Secretary**

Jane Doe

## **Sergeant At Arms**

Jane Doe

**6:00 President Calls Meeting to Order Jane Doe**

* Call Sergeant at Arms to do Pledge **Jane Doe**
* Welcome Participants
* Call Secretary to read minutes **Jane Doe**
* President asks “Are there any addition or

or corrections. If none, the minutes stand as read”

* President introduces Table Topics Master **Jane Doe**

**6:05 Presentation of Table Topics**

Impromptu speaking portion **Jane Doe**

**Ask for timing constraints (1-2) Jane Doe**

Introduce speaker one Jane Doe

Introduce speaker two Jane Doe

Introduce speaker three Jane Doe

Introduce speaker four Jane Doe

Introduce speaker Five Jane Doe

**6:25** **Presentation of Speeches Jane Doe**

Prepared speaking portion

**Ask for timing constraints (4-5) Jane Doe**

Introduce the first speaker **Jane Doe**

Title:

Introduce the second speaker Jane Doe

Title:

Introduce the third speaker Jane Doe

Title:

Introduce the fourth speaker Jane Doe

Title:

Introduce the fifth speaker Jane Doe

Title:

**Month Day, Year**

### **President**

Jane Doe

## **Vice President**

John Doe

### **Secretary**

Jane Doe

## **Sergeant At Arms**

Jane Doe

**6:55** **Presentation of Evaluations**

Evaluations of speeches **Jane Doe**

**Ask for timing constraints (2-3) Jane Doe**

Introduce the first evaluator **Jane Doe**

Introduce the second evaluator Jane Doe

Introduce the third evaluator Jane Doe

Introduce the fourth evaluator Jane Doe

Introduce the fifth evaluator Jane Doe

**7:15** **Parliamentary Procedure Jane Doe**

Demonstrate use of parliamentary procedures

**7:24 President returns control to Coordinator Jane Doe**

**7:25 Evaluation of program** **Jane Doe**

**(Each participant will give**

**one minute on what they got**

**out of participation in the program)**

**7:40 Presentation of Awards Jane Doe Jane Doe**

**8:00 Adjourn Jane Doe**